

BOARD OF EDUCATION

Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, August 22, 2023.

The President, Ms. Pollock, called the meeting to order at 6:00 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, August 22, 2023, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Ms. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

Roll Call

4. Roll Call

Bruce Bolderman – arrived 6:01

Eugene Cattani - absent

Michael Moran (Spring Lake)

Donna Bosson - absent

Terence Hoverter - absent

Thomas Pellegrino

Martin Burns

Joseph Loffredo

Alexis Pollock

James Carey (SLH)

Joseph Milancewich (Brielle)

Alfred Sorino

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistance Superintendent of Schools; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary; Tara Tholen-Lobel, Recording Secretary

Quorum Reached

Ms. Pollock read the Mission Statement and Statement to the Public.

5. Mission Statement

Mission
Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to
the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Ms. Pollock asked for a motion to accept and approve the minutes.

Motion was made by Mr. Sorino, seconded by Mr. Loffredo, to accept and approve the minutes, as specified in Item #7.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Ms. Bossone, Mr. Cattani, Mr. Hoverter
MOTION CARRIED

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of July 18, 2023. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Minutes

Ms. Pollock said there were no Student Board Representative Reports.

8. Student Board Representative Report

Ms. Pollock turned the floor over to Dr. Kasyan for the presentations.

9. Presentations

Dr. Kasyan turned the floor over to Mr. Clayton for the School Security update. He complimented the security team in place on the success of the program.

Presentations

○ **Security Updates – Presented by Tim Clayton, School Security Coordinator**

Mr. Clayton presented a report on the district's Safety and Security Plan. Mr. Clayton's report outlined the District Mapping Project and Threat Assessment Team process. A copy of Mr. Clayton's report will be included in the formal minutes.

Dr. Kasyan turned the floor over to Mr. Notley for an update on the 2023 Referendum projects.

○ **Construction Update - Presented by Robert Notley, New Road Construction Management**

Mr. Notley presented a report on the 2023 Referendum projects. He recapped the projects involved in the referendum that passed on January 24, 2023. He reviewed the summer 2023 projects at both schools, Administration building and I/A building. Mr. Notley reported that a full-time onsite manager, Mr. Yerman, monitors the work on a daily basis to confirm compliance. A copy of Mr. Notley's report will be included in the formal minutes.

Dr. Kasyan turned the floor over to Mr. Coppola, Director of Curriculum and Instruction, to provide an update on testing.

○ **Spring 2023 New Jersey Graduation Proficiency Assessment Results (NJGPA) – Presented by Rick Coppola**

Mr. Coppola presented a report on the New Jersey Graduation Proficiency Assessment (NJGPA) that was administered in Spring 2023. State requires the state graduation proficiency assessment to be administered to all 11th grade students. He provided the School-Level Outcomes for the English Language Arts Component and Math Component. He reviewed the Intervention Strategies utilized to prepare the students for the testing. Mr. Coppola reviewed the notable achievements of the test and was very pleased with the results. A copy of Mr. Coppola's report will be included in the formal minutes.

○ **AP Testing Results – Presented by Rick Coppola**

Mr. Coppola provided a report on the Advanced Placement Testing. Mr. Coppola reviewed the Advanced Placement Action Plan that was developed in 2021 to increase test performance. There are currently 26 Advanced Placement courses offered at the high school. Mr. Coppola provided the percentage of total AP students with a score of 3+. Mr. Coppola reviewed the continued initiatives in the Advanced Placement program. A copy of Mr. Coppola's report will be included in the formal minutes.

Dr. Kasyan turned the floor over to Ms. Manetta, Upper Elementary School Principal, to provide a report on Spring 2023 ELL ACCESS Results.

○ **Spring 2023 ACCESS/ELL ACCESS Results – Presented by Megan Manetta**

Ms. Manetta provided a report on the ACCESS testing for ELLs in grades K-12. She reviewed the goals and objectives of the ESL Program and the preparation for testing. She provided the purpose of the ACCESS testing that aligns with the five WIDA ELD Standards. She reviewed the overall scores of the 2022-2023 ACCESS testing in grades K-8 and 9-12. She provided the criteria that must be met by the students to exit the ESL Program. A copy of Ms. Manetta's report will be included in the formal minutes.

10. Principals' and Directors' Reports - No Reports for the Month

Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Ms. Pollock closed the Public Forum on Agenda Items, seeing no comments from the public. Ms. Pollock opened the second Public Forum.

12. Public Forum

Mr. Pollock closed the second Public Forum, seeing no comments from the public.

Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.

13. Discussion Items August 22, 2023 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology**

Dr. Kasyan stated that Education and Curriculum were previously addressed in the presentation portion of the meeting.

- **Personnel– To be Discussed in Executive Session***

Presentations

Public Forum
on Agenda
Items
No comments

Public Forum
No comments

Committee of
the Whole
Discussion
Items

Dr. Kasyan reported that Personnel would be discussed in Executive Session

- **Policy**
Policies/Regulations for Amendment *
 - P & R 1642.01 – Sick Leave
 - P & R 2419 – School Threat Assessment Teams (M)

- Policies/Regulations for Abolishment ***
 - P & R 3432 – Sick Leave (Teaching Staff)
 - P & R 4432 – Sick Leave (Support Staff)

Dr. Kasyan asked if there were any questions on the policies previously provided in the Friday Packet. There were no questions from the Board.

Dr. Kasyan turned the floor over to Dr. Crawley for the Buildings and Grounds discussion item.

- **Finance**
- **Buildings & Grounds/Facilities**
 - ESIP Construction

Dr. Crawley updated the Board on the ESIP Construction project that involves lighting replacement throughout the district, roof top units at Manasquan Elementary and upgrades to the heating and cooling systems in the IA building. He plans to bid the projects by the end of October.

- MHS Theater Renovation – MHS Alumni Foundation

Dr. Crawley updated the Board on the Manasquan High School Theatre renovations that is in conjunction with the Alumni Association. The sound system has been installed and this summer the old lighting has been replaced with an up-to-date system. New chairs are expected to be delivered the first or second week of September. Dr. Kasyan complimented the Alumni Foundation, the Liv Morro Memorial Foundation, and the Rotary Club for their support and fundraising.

Dr. Kasyan continued with his Superintendent's Report.

14. Superintendent's Report & Information Items

- **Enrollment– Document A (N/A)**
No Report for the Month

Dr. Kasyan did not have an enrollment report at this time.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - July 27th – Fire Drill
 - **Elementary School:**
 - July 19th – Round Table Security Meeting
 - July 25th – Fire Drill

Dr. Kasyan reported that the district has fulfilled all of the state requirements for fire and safety drills in the elementary school and high school, as specified in Document B

- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

Policy

Buildings &
Grounds

Supt.'s Report

Attendance
Comparison,
Fire and Safety
Drills,
Suspensions
Document B

HIB Report (No
report)

Dr. Kasyan reported that there was no HIB monthly report at this time.

- **HIB Report – Student Safety Data System Report: 2022-2023 School Year – Document C-2**

HIB Report
Document C-2

Dr. Kasyan reported on the Student Safety Data Report, as specified in Document C-2. This report is required by state statute and QSAC.

- **MES Code of Conduct**
- **MHS Code of Conduct**

Dr. Kasyan referred to Manasquan Elementary School and Manasquan High School Codes of Conduct on the agenda for Board approval.

- **Board of Education Goals 2023-2024**
- **Manasquan School District Goals 2023-2024**

Dr. Kasyan referred to the 2023-2024 Board of Education goals and the Manasquan School District Goals on the agenda for Board approval.

Dr. Kasyan turned the floor over to Mr. Place for the report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**

Asst. Supt's
Report

Mr. Place reported that laptop handout will take place next week on Thursday.

Dr. Kasyan concluded this report.

Ms. Pollock asked for a motion to approve and accept the Superintendent's Report.

Motion was made by Mr. Bolderman, seconded by Mr. Loffredo, to approve and accept the Superintendent's Report.

Discussion: None

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Ms. Bossone, Mr. Cattani, Mr. Hoverter
MOTION CARRIED

Recommend approval and acceptance of the Superintendent's Report.

Approval and
Acceptance of
Supt's Report

Ms. Pollock asked if there were any Manasquan General items that required a separate vote. Seeing none, she asked for a motion to approve Items #15 through #22.

Motion was made by Mr. Pellegrino, seconded by Mr. Sorino, to approve Manasquan General Items #15 through #22.

Discussion: None

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Ms. Bossone, Mr. Cattani, Mr. Hoverter
MOTION CARRIED

Manasquan
General Items
#15-#22

MANASQUAN

General Items

15. **Recommend** approval of the acceptance of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2023-2024 school year:

S.B. (Student ID# TBD) – Grade 8

M.B. (Student ID# TBD) – Grade 5

C.B. (Student ID# TBD) – Grade 8

2023/2024
MES Tuition
Free Students

16. **Recommend** approval of the 2023-2024 Warrior Clubhouse Handbook and Tuition rates, as per **Document 1.**

Warrior
Clubhouse
Handbook
Document 1

17. **Recommend** approval of the 2023-2024 Manasquan Elementary School Code of Conduct, as per **Document 2.**

MES Code of
Conduct

Professional Days

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

MES
Professional
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
September 12-14, 2023	Nancy Knitter	Virtual	Wilson Reading Course	Yes	Registration - \$650.00
September 12-14, 2023	Marissa Painchaud	Virtual	Wilson Reading Course	No	Registration - \$650.00
September 11-15, 2023	Justine Rotante	Virtual	Orton Gillingham Course	Yes	Registration - \$1500.00

Student Action

Field Trips

19. **Recommend** approval of the field trips listed below: **None for the Month**

MES Field Trips
(No report)

Placement of Students on Home Instruction

20. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home
Instruction (No
report)

Placement of Students Out of District

21. **Recommend** approval of the 2023-2024 Extended School Year Placements and 2022-2023 September – June Placements list that reflects available tuition costs. (Transportation costs to be determined once routes are established). (No Report for the month)

External
Placement (No
report)

Financials

22. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **JULY 2023 as per Document 3.**

MES Central
Funds Report
Document 3

Ms. Pollock asked if there were any Manasquan/Sending Districts items that required a separate vote. Seeing none, she asked for a motion to approve Manasquan/Sending Districts General Items # 23 through #49.

Motion was made by Mr. Pellegrino, seconded by Mr. Bolderman, to approve the Manasquan/Sending Districts Items #23 through #49.

Discussion: None

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Ms. Bossone, Mr. Cattani, Mr. Hoverter
MOTION CARRIED

Manasquan/
Sending
Districts
General Items
#23-#49

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

- 23. Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **JULY 2023** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's
Certification

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **JULY 31, 2023** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of
the Secretary's
Certification

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending **JULY 31, 2023** as per **Document D**. (The Treasurer of School Moneys Report for the months of **JULY 2023** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's
Financial &
Investment
Report
Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JULY 31, 2023**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2023-2024 budget for JULY and AUGUST** as recommended by the Superintendent of Schools, as per **Document D**.

Budget
Certification
Document D

Purchase Orders for the month of **JULY 2023** be approved, as per **Document E**.

Purchase
Orders
Document E

Recommend acceptance of the Cafeteria Report - Document F (N/A) – No Report for the Month

Cafeteria
Report (No
report)

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,170,362.95** for the month of **AUGUST, 2023** be approved. Record of checks (**#53742** through **#53840**), and distributions are on file in the Business Office.

Bills (Current
Expense)

Confirmation of **Bills (Current Expense)** for **JULY, 2023** at **\$2,836,485.13** and checks (**#53653** through **#53741**).

Confirmation
of Bills (Current
Expense)

Recommend acceptance of the following High School Central Funds Report for the month ending **JULY 2023** as per **Document G**.

MHS Central
Funds
Document G

- 24. Be it resolved by the Manasquan Board of Education that the Board suspends the operation of Bylaw 0131 requiring two readings to adopt policies and regulations and adopts the following**

Policies
Document H

policies and regulations as per **Document H** with one reading to become effective immediately. As required by Bylaw 0131, this emergency adoption shall terminate at the next meeting of the Board unless further acted upon by the Board in accordance with Bylaw 0131:

- P & R 1642.01 – Sick Leave
- P & R 2419 – School Threat Assessment Teams (M)
(Revisions/markups in Policy 2419 represent changes from the Board's first reading approved July 18, 2023.)

25. Recommend approval of the **abolishment** of the following policies and regulations:

- P & R 3432 – Sick Leave (Teaching Staff)
- P & R 4432 – Sick Leave (Support Staff)

26. Recommend approval of the agreement between Manasquan School District and E-rate Partners, LLC for E-rate Services for Funding Year 2024 and 2025, as per **Document I**.

27. Recommend approval of the acceptance of the following donations from the Manasquan High School Endowment:

- \$4,860.00 for theater upgrades
- Piano (valued at \$6,500.00)

28. Recommend approval of the renewal of the New Jersey Schools Insurance Group, Monmouth Ocean County Shared Services Insurance Fund Indemnity and Trust Agreement, for the period of July 1, 2023 through July 1, 2026, as per **Document J**.

29. Recommend approval of Pay Application #2 from Northeast Roof Maintenance, for the Manasquan High School and Manasquan Elementary School Roof Project, in the amount of \$254,016.80 (attorney reviewed and approved).

30. Recommend approval of the 2023-2024 agreement for Participation in Cooperative Pricing System with the County of Bergen, as per **Document K**.

31. Recommend approval of the Canva for Education Subscription Service Agreement retroactively signed on August 2, 2023, as per **Document L** (attorney reviewed and approved).

32. Recommend approval that the following *revised prices be charged to students and adults for lunches and milk for the 2023-2024 SY (previously approved on July 18, 2023):

Paid Type A Lunch (Students)	\$3.75 (Gr. K-8) \$4.00 (Gr. 9-12)
Paid Lunch (Adults)	\$4.50
*Paid Lunch (Adults – Wednesday Only)	\$2.00
Reduced Type A Lunch (Students)	\$0.40
A la cart milk per half-pint (Students)	\$0.75
A la cart milk per half-pint (Adults)	\$0.75

33. Recommend approval of the acceptance of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the _____ 2023-2024 _____ school _____ year:

Student ID# 3292746383 – Grade 10
Student ID# 9497627639 – Grade 9

34. Recommend approval of the authorization for the School Business Administrator to execute a contract for the 2023-2024 school year with Selective Insurance for the Flood Insurance renewal, in the amount of \$6,296.00.

*Policies
Continued*

*Policy -
Abolishment*

*E-Rates
Partners
Document I*

*Endowment
Donation*

*NJSIG Shared
Service
Agreement
Document J*

*Northeast Roof
Maintenance
Pay App #2*

*Bergen County
Co-Op
Agreement
Document K*

*Canva
Agreement
Document L*

*Revised lunch
prices*

*2023/2024
MHS Tuition
Free Students*

*Selective Flood
Insurance
renewal*

35. **Recommend** approval of the Shared Services Agreement between the Brielle Board of Education and the Manasquan Board of Education for School Library Media Specialist Services, from September 1, 2023 to June 30, 2024, as per attached **Document M**.
36. **Recommend** approval of the Shared Service Agreement for the services of a Board Certified Behavior Analyst (BCBA) between the Belmar Elementary School District Board of Education and the Manasquan School District Board of Education, in the annual rate of \$45,000 and \$48.44 per hour for any additional services, as per **Document N**.
37. **Recommend** approval of the Curriculum List for the 2023-2024 School Year, as per **Document O**.
38. **Recommend** approval of the District Teacher Mentoring Plan for the 2023-2024 school year, as per **Document P**.
39. **Recommend** approval of the District Professional Development Plan for the 2023-2024 school year, as per **Document Q**.
40. **Recommend** approval of the following employee evaluation rubrics for the 2023-2024 school year as per **Document R**:
 - Manasquan Teacher Rubric
 - Manasquan Reflective Practice Teacher Rubric
 - Manasquan Educational and Related Services Personnel Evaluation Rubric
 - Multidimensional Principal Performance Rubric
 - Multidimensional Leadership Performance Rubric (for school leaders other than principals)
 - Manasquan Non-Certificated Personnel Evaluation
41. **Recommend** approval of the Disposal of Obsolete Technology Equipment, as per **Document S**.
42. **Recommend** approval of the 2023-2024 Manasquan High School Code of Conduct, as per **Document T**.
43. **Recommend** approval of the Manasquan High School Alumni Foundation's fundraising tiers as per **Document U**.
44. **Recommend** approval of the acceptance of the following donations to the Manasquan Schools Development Fund for the 2023/2024 banner fundraiser:

CM3	\$750
Coastal College Counseling	\$750
High Performance Foot & Ankle	\$750
Main Street Kitchen	\$750
Thrive Spine and Sports Rehab	\$750
Manasquan Bank	\$750
Brown & Brown	\$750

45. **Recommend** approval of the following 2023-2024 Manasquan Board of Education Goals:

Goal 1: Curriculum Program

The Manasquan Board of Education in collaboration with the Manasquan High School administrators, teachers and guidance staff, will launch the International Baccalaureate programme with the goal of offering courses beginning in the following school year. In 2023-2024, all staff will receive professional development in the project-based learning pedagogy called for in the

*Shared Service Agreement
Brielle
Document M*

*Shared Service Agreement
BSBA with Belmar
Document N*

*2023/2024 Curriculum List
Document O*

*2023/2024 Teacher Mentoring Plan
Document P*

*2023/2024 P.D. Plan
Document Q*

*2023/2024 Employee Evaluation Rubrics
Document R*

*Obsolete Technology Equipment
Document S*

*MHS Code of Conduct
Document T*

*MHS Alumni Foundation fundraising tiers
Document U*

MSDF Donations

2023/2024 Board of Education Goals

program and will have developed a unified vision of what excellent instruction is and how it is delivered with the expectation that all high school students, whether in the program or not, will benefit from the high quality instructional strategies associated with it. The guidance staff will develop and inform the student body of program “pathways,” and opportunities during the Spring when students are preparing schedules for the following year.

2023/2024
Board of
Education
Goals
Continued

Goal 2: MES Curriculum

The Manasquan Board of Education will facilitate Manasquan Elementary School providing professional development and PLC time to teaching staff dedicated to building resources, reflection on current best practices, and discussion about improving student engagement.

Goal 3: MHS Curriculum

The Manasquan Board of Education and administration will enhance and expand opportunities for practical skill development learners. This will be done by systematically introducing high school and middle school students and families to concepts surrounding various paths to successful careers. We will work to provide continued exposure to various trades and careers to students through guest speakers, site visits, and counseling experts.

Goal 4: Finance and Facilities

The Manasquan Board of Education and administration will facilitate the first portion of the construction related to the \$13.77 million bond referendum passed in January 2023. The Superintendent, School Business Administrator and other pertinent staff and professional consultants will prepare specifications, accept bids, create a final construction schedule, and administrate construction beginning in Winter or Spring of 2024.

Goal 5: Technology

The Manasquan Board of Education will analyze the current effectiveness and opportunities for improvement of the one-to-one student technology program through stakeholder (faculty and student) meetings facilitated by the Assistant Superintendent and building administrators culminating in a report on current use, strengths of the current program, and suggestions for improvement.

46. Recommend approval of the following 2023-2024 Manasquan School District Goals:

Goal 1: Curriculum Program

The Superintendent will develop a schedule with the International Baccalaureate Coordinator and Director of Curriculum and Instruction for administrators to meet to create “pathways” for students who wish to enter the International Baccalaureate Programme in 2024-2025 and present that schedule to the board. The Superintendent will ensure that a qualified candidate will be hired for the position of International Baccalaureate Coordinator and also ensure that application approval as an International Baccalaureate candidate school is achieved.

2023/2024
Manasquan
School District
Goals

Goal 2: MES Curriculum

The Superintendent will meet with the building principals of the upper and lower elementary school and develop a schedule focused on professional learning communities in the elementary school and their agendas.

Goal 3: MHS Curriculum

The Superintendent will meet with the building principal of the high school and the Director of School Counseling Services to discuss enhancing and expanding opportunities for practical skill development learners.

Goal 4: Finance and Facilities

The Superintendent will attend construction and pre-construction meetings with the architect of record and construction managers. The Superintendent, along with the School Business Administrator, will prepare specifications, accept bids, and create a final construction schedule.

Goal 5: Technology

The Superintendent will meet periodically with the Assistant Superintendent to aggregate the qualitative and quantitative data he has gained from his research.

Professional Days

47. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 24 -26, 2023	Thomas Pellegrino	Atlantic City	NJSBA 2023 Workshop	No	Hotel \$212.00 M/IE - \$147.50 Mileage – \$67.68 Parking - \$75.00
October 23 - 24, 2023	Rick Coppola	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$106.00 M/IE - \$88.50 Mileage – \$67.68 Parking - \$50.00
September 12-14, 2023	Geniene Podos	Virtual	Wilson Reading Course	Yes	Registration - \$650.00
August 2, 2023	Tara Tholen-Lobel	Jamesburg	SchoolFi Financial System Training	No	Mileage - \$13.58
September 8, 2023 October 4, 6, 2023 December 8, 2023 January 12, 2024 February 9, 2024 March 8, 2024 April 12, 2024 May 10, 2024 June 5, 2024	Margaret Polak	Brookdale Community College	NJDOE Curriculum Workshops	No	Mileage - \$172.96 (Total for 10 dates)
October 24 – 25, 2023	Alexis Pollock	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$106.00 M/IE - \$88.50 Mileage – \$67.68 Parking - \$50.00
October 13, 2023	Kimberly Murin	New Brunswick	Facing the Future 2023 Conference	No	Mileage - \$34.59 Registration - \$215.00

Student ActionField Trips

48. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
September 11, 2023	Kelly Balon Elizabeth Walling Kristen Minutoli	ABA Program	Shoprite – Wall Township	Community Based Instruction	No	District Bus (\$55.00 per hour)	None

2023/2024
Manasquan
School
District
Goals
Continued

MHS
Professional
Days

MHS Field
Trips

MINUTES – August 22, 2023

MHS Field
Trips
Continued

	CLI Job Coaches (TBD)						
September 18, 25, 2023 October 16, 23, 2023	Kelly Balon Elizabeth Walling Kristen Minutoli CLI Job Coaches (TBD)	ABA Program	Shoprite – Belmar	Community Based Instruction	No	District Bus (\$55.00 per hour)	None
October 2, 9, 30, 2023	Kelly Balon Elizabeth Walling Kristen Minutoli CLI Job Coaches (TBD)	ABA Program	Shoprite – Manasquan Liberty Haven Farm - Howell	Community Based Instruction	No	District Bus (\$55.00 per hour)	None
2023-2024 School Year (Multiple Dates)	Kelly Balon Elizabeth Walling Kim Murin CLI Job Coaches (TBD)	ABA Program	Shoprite – Manasquan Liberty Haven Farm – Howell	Community Based Instruction	No	District Bus (\$55.00 per hour)	None
2023-2024 School Year (Multiple Dates)	Kelly Balon Elizabeth Walling Kim Murin CLI Job Coaches (TBD)	ABA Program	Planet Fitness, Wall Township	Community Based Instruction/ PE	No	District Bus (\$55.00 per hour)	None
October 13, 2023 January 12, 2024	Kelly Balon Elizabeth Walling Kristen Minutoli CLI Job Coaches (TBD)	ABA Program	Howell Lanes Bowling	Community Based Instruction	No	District Bus (\$55.00 per hour)	None
October 27, 2023	Kelly Balon Elizabeth Walling Kristen Minutoli CLI Job Coaches (TBD)	ABA Program	Brick Shopping Plaza	AFLS Community Based Instruction	No	District Bus (\$55.00 per hour)	None
September 15, 2023	Kelly Balon Elizabeth Walling Kristen Minutoli CLI Job Coaches (TBD)	ABA Program	Jersey Shore Outlets	AFLS Community Based Instruction	No	District Bus (\$55.00 per hour)	None
p December 8, 2023	Kelly Balon Elizabeth Walling Kristen Minutoli CLI Job Coaches (TBD)	ABA Program	Freehold Raceway Mall	AFLS Community Based Instruction	No	District Bus (\$55.00 per hour)	None

Placement of Students on Home Instruction

- 49. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the month**

MHS Home
Instruction
No Report

Ms. Pollock asked if there was any Old or New Business to come before the Board. Seeing none, Ms. Pollock asked for a motion to enter executive session.

50. Old Business/New Business

Old Business /
New Business

Motion was made by Mr. Loffredo, seconded by Mr. Sorino, and approved by voice vote by all present in favor to enter into Executive Session at 7:56 p.m.

MOTION CARRIED

Mr. Gross asked to include Item 7- Litigation or Contract Matters or Att./Client for the Executive Session

51. Executive Session

Executive
Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ☐ 1. Confidential Matters per Statute or Court Order
- ☐ 2. Impact Rights to Receive Federal Funds
- ☐ 3. Unwarranted Invasion of Individual Privacy
- ☐ 4. Collective Bargaining
- ☐ 5. Acquisition of Real Property or Investment of Fund
- ☐ 6. Public Safety Procedures
- ☒ 7. Litigation or Contract Matters or Att./Client
- ☒ 8. Personnel Matters (Hiring, Leave of Absence, Resignation)
- ☐ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Ms. Pollock asked for a motion to reconvene the meeting.

A motion was made by Mr. Sorino, seconded by Mr. Bolderman, and approved by voice vote of all present in favor to reconvene the regular public meeting at 8:01 p.m.

Motion to
Reconvene

MOTION CARRIED

52. Roll Call

*Bruce Bolderman – arrived 6:01
Donna Bossone - absent
Martin Burns
James Carey (SLH)*

*Eugene Cattani - absent
Terence Hoverter - absent
Joseph Loffredo
Joseph Milancewich (Brielle)*

*Michael Moran (Spring Lake)
Thomas Pellegrino
Alexis Pollock
Alfred Sorino*

Quorum Reached

Roll Call

MANASQUAN

Personnel

53. Recommend approval of the Elementary School personnel as per **Document 4.**

Ms. Pollock asked for a motion to approve Manasquan Item #53.

Motion was made by Mr. Sorino, seconded by Mr. Loffredo to approve Manasquan Item # 53 – Elementary School Personnel as specified in Document 4.

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Ms. Bossone, Mr. Cattani, Mr. Hoverter

MOTION CARRIED

Manasquan
Items #53 –
MES Personnel
Document 4

MANASQUAN/SENDING DISTRICTS

Personnel

54. Recommend approval of the High School personnel as per **Document V.**

Mr. Pollock asked for a motion to approve Manasquan/Sending Districts Item #54

Motion was made by Mr. Carey, seconded by Mr. Loffredo to approve Manasquan/Sending District Item #54 – Manasquan High School Personnel as specified in Document V.

Roll Call Vote: Ayes (9); Nays (0); Abstain (1) Mr. Milancewich on Substitute List; Absent (3) Ms. Bossone, Mr. Cattani, Mr. Hoverter

MOTION CARRIED

Manasquan /
Sending
Districts Item
#54
MHS Personnel
Document V

55. Adjournment

Motion to Adjourn.

Ms. Pollock asked for a motion to adjourn.

Motion was made by Mr. Sorino, seconded by Mr. Moran, and approved by voice vote on all those present in favor to adjourn the meeting at 8:03 p.m.

MOTION CARRIED

Adjournment

Respectfully submitted,



Pete Crawley, Ed.D
Board Secretary